

SCHOOL PROFILE

Instructions: A school profile including the elements listed below must be submitted with the Accreditation Application. If the school does not have an existing profile, the document must be created. If the school has an existing profile that does not include all of the elements listed below, the existing profile document can be submitted with an attachment supplying the missing information.

The School Profile must include at least the following.

- Name of school and affiliated ministry, if church affiliated
- Community information—name, population, some demographic information, general description of competing Christian/private schools in the area
- Brief statement of school’s philosophy of ministry (i.e.: support ministry to home church families, evangelistic ministry, ministry to all Christian families in community)
- History (100–200 word summary)
- Current data—enrollment, instructional model (traditional classrooms/distance ed/combined classrooms), number of administrative personnel, number of full-time and part-time teachers, student/teacher ratio, number of office staff, number of and brief description of other support positions
- Brief description of the school’s curriculum
- Chart of student population

Class	Total Students	Number of Sections	Class	Total Students	Number of Sections
K			7 th		
1 st			8 th		
2 nd			9 th		
3 rd			10 th		
4 th			11 th		
5 th			12 th		
6 th					

GACS ACCREDITATION

LEGAL COMPLIANCE INFORMATION SHEET

Accredited schools must be legally-operating schools. Legal operation is a matter of biblical obedience (Romans 13), testimony (1 Thessalonians 4), and excellence. It is the responsibility of school leadership and governance to ensure legal operation. This means that leadership must be aware of legal requirements and must ensure that the school operates according to the requirements of national, state, and local governments. The areas listed below are federal, state, and local requirements. Requirements sometimes vary from state to state and locality to locality. Some statements will not be requirements in some states or localities, but it is the expectation that school governance will understand and be able to document requirements in their state and community. The fact that a school is not currently in compliance with one or more legal standards does not mean that the school cannot make application and begin the self-study process, but legal compliance will be required before accredited status will be granted.

The questions that follow are not a comprehensive list of federal, state, and local requirements. Other requirements will be considered by the school as part of the self-study process.

For each statement or question, provide a brief narrative response. Supporting documents are not required; they will be produced as part of the school's self-study process.

FEDERAL REQUIREMENTS:

1. Is the school a 501(c)(3) organization? If a church ministry, does the church have recognized 501(c)(3) status? Churches and church-operated schools are not required by law to obtain a 501(c)(3) determination and are treated as tax-exempt entities without that determination. This question simply seeks to clarify the status of the school.
2. Does the school operate under a constitution and by-laws? If church-operated, is this separate from the church constitution and by-laws or integral to the church constitution and by-laws? Does school governance adhere to the requirements of the constitution and by-laws?
3. Does the school have non-discriminatory policies regarding student enrollment and faculty/staff hiring?
4. Are staff pay and benefit policies non-discriminatory and compliant with equal pay/equal work laws?

STATE AND/OR LOCAL REQUIREMENTS:

1. Does the school have required fire marshal inspections? Include the date for the last inspection. State the source of that information and retain a copy of the information for self-study documentation.

2. Is the school required to have health department inspections? If yes, include the date for the last inspection. If not required, state the source of that information and retain a copy of the information for self-study documentation.
3. Does the school comply with state requirements regarding number of school days, length of school days, required classes, graduation requirements, and clock hours for high school credits? Briefly describe requirements along with statements regarding school compliance.
4. Does the school conduct the fire drills and other safety drills required? Include the number required with your statements regarding compliance.
5. Does the school offer before- or after-school care? Is that care regulated by the state? If yes, does the school comply with regulations? If not required, state the source of that information and retain a copy of the information for self-study documentation.